

Bishopton Community Centre Association

Minutes of meeting held in the Centre on Monday 18th November 2019

Present

L. Hutchinson (Chair), M Roxburgh, A Russell, W Scott, L Smith, P Prior, R Dukes, L Miller

Apologies: I Smeaton, B Arrol, S Arrol, G Irvine, E Stevenson

Welcome:

L Hutchinson welcomed everyone to the meeting.

Minutes of the Last Meeting:

The minutes of meeting held on 21st October 2019 were accepted as a true record.

Proposed by R Dukes

Seconded by A Russell

Action Log:

Date set	Action	Outcome
17/06/19	Form a small sub-committee to address issue of person covering let not being present for whole time.	Ongoing – rather than form a sub-group it was decided that L Hutchinson would draft some instructions regarding this for the whole committee to discuss.
17/06/19	L. Hutchinson to investigate obtaining an entertainment licence for the Community Centre.	Ongoing – some information has been received from the Council
19/08/19	A Russell to dispose of broken equipment and identify owners for other equipment in storeroom.	Ongoing.
16/09/19	A Russell to respond to the email from Gryffe Advertiser.	Ongoing
16/09/19	A Russell to email Thursday lets to draw attention to toilet seat damage	Complete – letter/email sent to all groups
16/09/19	A Russell to remind all lets that fire drills should be carried out and frequency.	Complete – letter/email sent to all groups
21/10/19	P Prior to arrange for Hume Flooring to do deep clean and recoat of main hall floor.	Complete - scheduled for 20 th Dec

Correspondence

None

Development Trust:

Nothing to report – next meeting is 27th November. P Prior will attend.

Treasurer's Report

Letting income in last month was £1607.00

Expenditure was £3516.88 (AR (Supplies) £10; Robertson Acom - 3,506.88 (cheque issued last Thursday, still to be cashed)

Balance in bank £91,673.06

P Prior proposed Charity Bank savings accounts for consideration. 1year bond account pays 1.3% interest; easy access account pays 0.7% interest.

Action: B Arrol report income/outgoings in the last 2 years so that Committee can decide how much to put into interest paying accounts.

Letting Report

Nov - New requests:

- a) Election 12th Dec
- b) Yoga – Saturdays in Dec (7, 14, 21)
- c) Race Night – Sat 1st Feb – Bishopton FC (2012s)
- d) Girlguiding Coffee Morning – Sat 15th Feb
- e) Cycle Race – 16th Aug – Andrew Wilson
- f) Blood Transfusion dates for 2020: Tues 31st March, Wed 5th Aug, Mon 23rd Nov.

Cover

- a) Blood Transfusion – Tues 26th Nov – A Russell 2:30-4:30, B Arrol4:30-6:15, W Scott 6:15-end
- b) Christmas Party – 8th Dec – A Russell
- c) Nursey Nativity – Tues 17th and Thurs 19th – A Russell will email out for over.

Property:

P Prior reported as follows

1. Junckers Sylva Cleaner supplied to Karen for use on main hall floor as advised by supplier Hume Flooring. Cost £28.08 receipt supplied.
2. Ladies Toilets - slow to empty sink so Drain Cleaner used and now ok. Enough for 3 more uses as got a 1 litre container. Cost £14.99 receipt supplied.
3. Gutter - loose and leaking now fixed.
4. Boiler not providing hot water and low water pressure in all sinks in the 3 toilets. Camis call ref 71139 raised on 7 Nov with Help Desk awaiting engineer call out. Chased up again today as not fixed. Now treated as urgent.

AOCB:

Christmas lights switch on: access from 5pm – helpers requested to set up, act as stewards, man kitchen etc. Carol singing from 5:45pm (Singing for Wellbeing group); Nursey and Santa also coming; light switch-on 6:30pm by Good Citizens. Coop donating shortbread and mince pies.

L Smith mentioned broken wooden trim by stage in main hall. Paul will look at this.
L Miller reminded people to put on floodlights.
L Smith asked A Russell to remind Brownie let on Mondays that Trefoil let starts from 7:30pm.

Date of Next Meeting: Monday 16th December at 7:30pm

Dates of future meetings: 20th Jan 2020, 17th Feb 2020