

Bishopton Community Centre Association

Minutes of meeting held in the Centre on Monday 17th February 2020

Present

L. Hutchinson (Chair), A Russell, B Arrol, S Arrol, M Norton, R Dukes, F Gunn

Apologies: L Smith, P Prior, W Scott, L Miller, I Smeaton, E Stevenson, M Roxburgh, G Irvine

Welcome:

L. Hutchinson welcomed everyone to the meeting.

L. Hutchinson welcomed Alice McBride from Engage Renfrewshire.

Alice McBride introduced herself – she is the new development officer for Engage Renfrewshire, has been in post for 50 days, and we are the 36th group that she has been in contact with. She filled a vacant post and is reconnecting with the Engage Renfrewshire membership. Alice can help any group of volunteers with training and recruitment; a digital system will be offered for applicants to volunteer. Alice can offer help to our group or to any of the groups that use the community centre.

Minutes of the Last Meeting:

The minutes of meeting held on 20th January 2020 were accepted as a true record.

Proposed by S Arrol

Seconded by M Norton

Action Log:

Date set	Action	Outcome
17/06/19	Form a small sub-committee to address issue of person covering let not being present for whole time.	Ongoing – rather than form a sub-group it was decided that L Hutchinson would draft some instructions regarding this for the whole committee to discuss.
17/06/19	L. Hutchinson to investigate obtaining an entertainment licence for the Community Centre.	Ongoing – some information has been received from the Council
19/08/19	A Russell to dispose of broken equipment and identify owners for other equipment in	Ongoing. A Russell has started to clear out and sort

	storeroom.	some equipment for uplift.
16/12/19	B Arrol to investigate opening a 1-year bond and easy access account to gain a better return on our funds	Ongoing
20/01/20	A Russell will contact Karen to arrange reimbursement of cleaning supply expenses.	Ongoing
17/02/20	I Smeaton to contact Renfrewshire Council re: Christmas light switch on date and arrangements	New

Correspondence

None

Development Trust:

Feedback from AGM - L. Hutchinson stated that several directors had resigned as per the constitution and had then been re-elected. The 5 year plan was on display however this will take a lot of money to achieve and the completion of the new proposed building was scheduled for later in the project. The community centre was not involved in the plans.

Treasurer's Report

Letting income since Dec was £3843.50
Expenditure was £158.59

Balance in bank £92,014.02 (£1188 check for Hume Hardwood still to be cashed)

Letting Report

Feb - New requests:

No new requests this month.

The dancing competitions let may not go ahead now.

One enquiry from an Inchinnan employer for short lunchtime weekly let.

Cover agreed

a) 22nd March – cycle race – cover agreed at last meeting

- b) 29th March – Birthday party – no one at this meeting available to cover
- c) 31st March – Blood transfusion service visit – cover to be arranged at next meeting.

Property:

P Prior not present but had sent the following report:

1. Replaced toilet seat in disabled toilet. Repaired one more toilet seat but second needs replacing. So, have bought 2 so that we have a spare. Cost £45.58
2. Missing under stage key replaced by Karen I think at her cost. She got the spare key duplicated.
3. Hall floor damage and marks caused late January. I have been in contact with the Toddlers and Friday Funtime who are sure they were not responsible. I also went down to see Dancing and they disclaim responsibility too! The marks seem as if they were caused by black soled footwear. The 3 groups have been advised and we could send an advisory email to all if the committee feels this is needed.

(Note: receipts left in office for toilet seat £22.79 and Sylva hall floor cleaner £47.26 purchased in January. Plus £45.58 for 2 extra toilet seats. Total of £115.63)

AOCB:

1. Can contact numbers for committee be put back up on office wall?
 2. S Arrol suggested that we email all groups to remind all groups to check the centre at the start and end of their let and to mark any faults or damage in the office diary.
 3. R Dukes asked if good citizens will be asked to switch on the Christmas tree lights? All agreed.
- ACTION: I Smeaton to contact Renfrewshire Council to ascertain date, and to ask if we can get a qualified electrician to switch on the lights in the event of Council employees running late again.

Date of Next Meeting: Monday 16th March at 7:30pm

Dates of future meetings: 20th April