

Bishopton Community Centre Association

Minutes of meeting held in the Centre on Monday 21st March 2022.

Welcome: L Hutchinson opened the meeting and commented that although our numbers are low this evening, we have a quorum and so it was agreed to proceed. S Arrol had agreed to take the minutes.

Present: S Arrol, L Hutchinson, P Prior, A Russell, W Scott, J Johnston, M Norton, F Gunn.

Apologies for Absence: L Smith, W Arrol, I Smeaton, B O'Shea, E Stevenson, G Irvine.

Minutes of Last Meeting: The minutes of the last meeting on 21st February had been circulated and were approved on the proposal of W Scott and seconded by L Hutchinson.

Action Log: The item on not having a duty supervisor present for the whole duration of some lets was further discussed. L Hutchinson will refer to Steve Sutton at Renfrewshire Council to seek guidance on rules, however each let would be taken on merit.

Entertainment licence – L Hutchinson confirmed that it is the responsibility of each lessee to obtain an entertainment licence.

One year bond and change of account – this will be pursued after the next AGM.

Correspondence: None intimated.

Treasurer's Report: S Arrol read out a summary of balances, however stated that this was in the absence of a current bank statement.

Balance in bank at last meeting £91,379.42

Letting income (cash) £ 280.00 (BACS income unknown)

Expenditure (cleaning, supplies) £ 127.49

Approx balance £91,531.93

Letting: the letting convenor reported various let requests.

Sat 30/04 Pilates class for 1 ½ hours as a fundraiser for Ukraine. 12.15 – 1.45. Arrange cover next mtg.

Sat 14/05 5th Birthday Party 1 – 4.30 pm. Arrange cover next mtg.

Sun 14/08 Cycle Race 7 am – 2 pm.

Cover was arranged for previously notified lets with one still outstanding, A Russell will email all committee members. BTS next Monday, L Hutchinson will open at 12.30 and A Russell will close up.

Karate wish a Saturday let in September, date tbc.

Property: P Prior reported that there has been no recurrence of mice in the centre, however he had to confiscate food from a cupboard in the kitchen and the groups were notified. The car park seems no longer to be a problem, however usually very busy on a Wednesday. S Arrol commented on the deep pothole at the car park entrance and P Prior will make an enquiry. The doorway into the store off the main hall requires a joiner, he asked for recommendations and J Johnston gave details of someone who can hopefully do this repair. P Prior stated that we have a new staff member, Amanda, working 9 – 11 am on a temporary basis, with a view to permanency. The damage to the floor in the main hall will cost an estimated £576 to repair, another option is for the floor to be

recoated at a cost of £2000 and would take two days. (extra £300 if weekend job). The committee discussed both options and decided that the full floor sealing would be the better choice. He asked A Russell to identify several two day opportunities that would permit work to be carried out.

AOCB: S Arrol commented on the problem of chairs being stacked incorrectly in storage area. Often piles of chairs were in greater or lesser stacks than 10, facing the wrong way for using the trolley to lift them, and taking up too much room which encroaches on other users' storage space. L Hutchinson will draft a notice to display so that hall users know how to stack the chairs correctly.

F Gunn raised the issue of the overflowing bin at the front of the centre. A Russell stated that 2 black bins were in the past kept in caretaker's cupboard and only left out on collection day. It is not known what the current uplift day is for the centre, however this will be investigated and the new caretaker will be asked to leave it outside for emptying on the appropriate day.

M Norton asked about any future major items of expenditure. The hall floor, rear showers and toilet areas were the most likely large concerns. This led to discussion of facilities when Karate and Cycle race occur at the same time, and after discussing this, the Karate people will use Kitchen door entrance and rear changing rooms/toilets and cyclists will use main doors and main toilets.

J Johnston said that Guides and Brownies intend using the garden area soon. She commented that there is a problem of numerous cigarette ends and broken glass outside the fire doors. Agreed L Hutchinson will put up a notice outside to deter smokers from littering. J Johnston asked if they could use any tables in the garden. S Arrol suggested some of the old square tables which are seldom used could be used outside. P Prior will discuss with J Johnston after this meeting and if they are suitable, can be marked as outdoor use tables and kept aside.

Date of Next Meeting: As our next meeting would fall due on Easter Monday, it was agreed that it will instead be held on **Tuesday 26th April at 8pm.**