

## Bishopton Community Centre Association

Minutes of meeting held in the Centre on Tuesday 26<sup>th</sup> April 2022.

**Welcome:** E Stevenson opened the meeting and committee discussed how many had to be present to constitute a quorum. It was suggested that there are currently 18 committee members, however no-one present had an up to date committee list, and it was agreed to proceed. S Arrol was taking the minutes. We will ask L Smith to email with these minutes a list of current committee members.

**Present:** E Stevenson, E Waters, A Russell, F Gunn, W Scott, G Irvine, P Prior, S Arrol, B O'Shea.

**Apologies for Absence:** L Hutchinson, L Smith, W Arrol, I Smeaton, R Dukes, M Norton.

**Minutes of Last Meeting:** The minutes of the last meeting on 21<sup>st</sup> March had been circulated and were approved on the proposal of A Russell and seconded by P Prior.

**Action Log:** The action log has been discontinued.

**Correspondence:** None intimated.

**Treasurer's Report:** S Arrol read out a Financial Statement from W Arrol.

Letting income (cash)                      £ 1023.00

Expenditure (website fees,etc )    £ 941.18 (incl. £465.94 in 2022/23 financial year)

Bank Balance at 29<sup>th</sup> March 2022 £ 92386.96

The committee discussed changing to online banking from now onwards, and how this would be managed. Payments would be by bank transfer and the account would be operated by two people. Cash and cheques could be paid into the bank or post office.

**Letting:** The letting convenor reported various let requests.

Yoga workshop                      Sat 28/05                      9am – 5pm                      No cover required. Agreed.

Birthday party                      Sat 09/07                      2.30 – 5.30                      Cover to be arranged later. Agreed.

Birthday party                      Sun 07/08                      No further details yet. Agreed.

Cover arranged for the following:

Sat 30/04 Pilates class for 1 ½ hours as a fundraiser for Ukraine. 12.15 – 1.45. G Irvine.

Sun 01/05 Cycle race. 7am – 1pm. W Scott will cover 7 – 10am, A Russell 10am -1pm. The committee discussed arrangements to ensure Karate members will be kept apart from cycling group in the centre.

Sat 14/05 5<sup>th</sup> Birthday Party 1 – 4.30 pm. B O'Shea.

Sun 11/06 noon till midnight Big Vern & the Shootahs . S Arrol will cover from noon. Further cover to be sought.

Sun 12/06 is the Fun Run. Foyer and toilets required.

**Property:** P Prior stated that the website fees are paid in advance. Door into storage area has been repaired. The proposed recoating of the hall floor will take two days and cost over £2000. He asked for approval to sanction the work from the 22<sup>nd</sup> August. F Gunn enquired if there is any further damage before than would this also be repaired

and P Prior confirmed it would be conditional on an inspection prior to the beginning of August. The committee agreed that the work should be undertaken and all lets on 22<sup>nd</sup> and 23<sup>rd</sup> August will be cancelled. P Prior stated that the reply he had received from Steve Sutton of Renfrewshire Council was that this is “on hold” with building services. P Prior commented that he has researched how to fix potholes online and that it is possible to buy the necessary stuff from Screwfix for around £100. He will try to repair both potholes this coming Sunday afternoon after 2pm. E Stevenson asked about replacing the rear showers which had been talked about before. P Prior stated that this was not considered to be urgent. F Gunn commented on the damaged edging to the front of the stage. P Prior will look at this with him after the meeting. E Stevenson had reported plaster dust on hall floor again tonight. Flakes of plaster seem to be coming from the hall ceiling. The cleaner is now coming in every weekday morning and sometimes floor is still damp from being washed, however lets are pleased to have a clean floor and cleaner has not time to air hall till it dries thoroughly. The committee discussed supplies and stocks of toilet rolls and blue rolls. If the council do not supply these, agreed we could source it. B O’Shea may have a contact for obtaining the blue rolls. S Arrol commented on lack of mopheads and suitable brushes for clearing up. It was discussed and agreed that A Russell will order: 2 large brushes, a dustpan and brush, a roll of j cloths, bacterial spray, roll of black bags and purchase a plastic storage box to be kept in our cupboard in the office.

**AOCB:** P Prior asked if we should have a Whatsapp group for the whole committee as well as the office bearers. The committee agreed this would be useful. We will refer this to L Smith to ask if she agrees this and if she would be able to set this up. She would need to obtain the permission of all committee members to do this.

S Arrol asked for confirmation that all lets on Friday 6<sup>th</sup> May would be cancelled. A Russell stated this is the case as we have not been told what time the polling booths will be uplifted. S Arrol asked if all lets could be reminded that when leaving the centre, the whole centre should be checked and not just the areas used by one particular group. Issue of heaters being left switched off in hall. She will ask L Smith to send a reminder to all groups and ask if she could make up a checklist for leaving centre which could be laminated and displayed at appropriate points in the centre. E Stevenson commented that Bonnie Bishopton had made a difference at the main road in front of the centre and said it may be possible to ask for planters at the entrance to the community centre, like we used to have outside.

**Date of Next Meeting:** Our next meeting will be the **AGM** and it was agreed that this will be held on **Monday 23<sup>rd</sup> May at 8pm.**