

Bishopton Community Centre Association

Minutes of committee meeting held in the Centre on Monday 19th December 2022.

Welcome: L Hutchinson welcomed everyone to the meeting.

Present: L Hutchinson, E Stevenson, P Prior, S Arrol, W Scott, J Johnston, A Russell, L Smith, B O'Shea, P Lengyel

Apologies for Absence: I Smeaton, R Dukes, M Norton, G Irvine, M Peden F Gunn.

Minutes of Last Meeting: The minutes of the last meeting had been circulated and were proposed by E Stevenson and seconded by L Hutchinson

Correspondence:

Letter from NHS asking for posters to be put up re: where to access healthcare. Agreed – posters put up.

Email from BHF shop in Greenock asking if it is possible to display leaflets regarding shop taking unwanted furniture. L Smith will respond saying that this is fine.

Treasurer's Report:

No report – a full report to be provided next month.

Bank signatories in process of being changed over.

Letting:

Letting Requests:

- Wednesday evenings 8-9pm – Yoga
- Saturday 21st January – 1-5pm Yoga workshop
- 19th August – 5pm – midnight 40th Birthday party
- 4th March - Girlguiding coffee morning
- 18th March - Art Group event
- Pilates class time may change on Saturdays – to be confirmed.

All above lets approved

Cover arranged for the following lets:

Sat 14th January Birthday party – E Stevenson

Property Report:

1. A Council supplier called Commsworld will be installing public Wi-Fi in the Community Centre at some point next financial year (we think) but we have no timescale yet. This is preferable to installing ourselves as then the Council is responsible for security and maintenance.
2. Leaks from flat roof - we now have a serious leak in Committee Room ceiling and minor leaks in Reception and Gents Changing Room ceiling. (So replastering the the hole in the ceiling of the Gents Changing Room has been deferred.) All 3 leaks reported to Council as replacing the whole roof may now be more cost effective.
3. BCC Office refurbishment - new desk and drawer purchased from Office Furniture Ltd for £345.60 incl VAT/delivery and old desk, table and surplus filing cabinet collected by TDH for disposal at modest cost to be advised.
4. Boiler stops working requiring resetting - engineer cleaned sensor. After second call out with error code E153 the heating was apparently fixed and timing changed to be left on possibly because cold weather caused boiler to fail. But it failed again with E153 this evening so will call Camis again.
5. Noisy radiator in main hall fixed - it was just a bent outer casing after it was hit by something.
6. CSS sent BCC an invoice for a fire alarm test but their accounts agreed verbally with me that this was sent in error. No acknowledgement or credit received?
7. Keyholder - as we have had 5 alarm call-outs this year only one of which was valid we have asked Council if Profile can be appointed as our keyholder so Custodian call Profile not us. If this is not possible then I have asked for a contact at Profile so we can contact them direct.
8. Office PC - not used by anyone so asked Council if IT want to collect or scrap it.

AOCB :

Purchase of projector (suggested by R Dukes) - the committee all agreed that a projector should be bought with no need to ask the groups as the ones represented were very enthusiastic about it. We will ask R Dukes if he is able to progress this on behalf of the committee.

Also agreed was the use of the Centre as a warm space for whatever volunteer/group who wishes to go ahead and arrange that following the guidance that L Smith emailed out after the meeting in November.

Comments following the Christmas lights event that the PA system was not very good. L Huchinson and A Russell checked the PA system and it certainly sounded loud enough so we are not progressing getting a new one.

Reminder that for letting the details on the website should be used – do not give out personal number of letting convener. Add the lettings number to the group listing.

S Arrol requested some more tables to replace ones that were broken.

Suggestion for new training session for defibrillator.

Currently there is a whatsapp group for office bearers. Suggestion that a whatsapp group be set up for the whole committee. L Smith to collect names and mobile numbers from committee members who would like to be part of this group. This would be used to keep users updated with issues such as leaks, boiler updates etc

Date of Next Meeting: Monday 16th January at 8pm.