

Bishopton Community Centre Association

Minutes of committee meeting held in the Centre on Monday 16th January 2023.

Welcome: E Stevenson welcomed everyone to the meeting.

Present: E Stevenson, P Prior, S Arrol, W Scott, A Russell, L Smith, R Dukes, F Gunn.

Apologies for Absence: L Hutchinson, J Johnston, M Norton, G Irvine, B O'Shea.

Minutes of Last Meeting:

Changes:

- Under Treasurer's report – "No Report – full update will be given next month"
- Under letting requests "Pilates class time may change on Saturdays"

The minutes of the last meeting had been circulated and were proposed by A Russell and seconded by W Scott.

Correspondence:

Email correspondence between L Hutchinson and Engage Renfrewshire re: donation of money to charities. Engage Renfrewshire provided the following advice:

"Any money raised for a purpose and held in trust by a management committee must be used and recorded as use for that purpose. If it is to keep the building in good condition with member consent you may be able to use to update anything to make it more efficient and save energy for example. This money cannot be donated to a charity."

Treasurer's Report:

Bank balance: £91,907.66

Outgoings: £1243

Income: TBC

Bank signatories changeover – still in progress.

Letting:

Letting Requests:

- Sunday 30th April – Cycle club – 7am-1pm
- Saturday 11th March – Race Night – 6-11pm

All above lets approved

Cover arranged for the following lets:

Sunday 5th February – Child Birthday party – 2:30-5:30pm E Stevenson to open

Property Report:

1. Tables - 5 new folding tables delivered for use by all groups with similar size and colour to those we have had before from Gopak - paid £588.41.

2. Leaks from flat roof - report by Council contractor CGC on 22nd Dec suggested 2 causes of leaks with Camis reference 109323:

A) Previous roofing repairs - there is no upstand kerb along the roof where it meets the higher wall. This means water can collect and run down all along this line. Also keeping the skylights mean any build up of snow/water will run straight into the building. CGC recommended removing all the skylights and fitting an upstand kerb.

B) Rewiring project - when the new ceiling grid was installed or the new wiring carried out the tradesmen have screwed through the structural decking which has punctured the flat roof. As a result water is coming through the screw holes. CGC included images showing this in their report today.

So we have a problem in that the roof cannot be repaired without also addressing the ceiling/wiring issues. Alexander's are willing to fix any issues caused by their workmanship but need to see the report and then inspect it themselves.

Chased Camis re Council response to report again on Jan 11. Will chase weekly.

3. Council PC in office - emailed Council before Xmas as the PC is not used and should it be scrapped or collected. No response so suggest we unplug it and put it in a box under the desk for now.

4. Keyholder - contacted Profile Security re a key holding service but there seems to be no benefit as they will call us anyway if an on-site visit is needed. The cause of the previous false alarms was we think sorted by deactivating the 2 Dualtech sensors nearest the hall curtains. We think these sensors were set off by the boiler coming on in error overnight and the resulting heat from the rads causing the curtains to move so triggering the Dualtech sensors.

5. Boiler - Camis reference 109225 boiler keeps on switching off so engineer ordered a replacement LMU part due this week which we think causes the issue.

6. Hall curtain repair in October - paid Andrew Millar (Joiner) for £70.80

7. Disposal of old desk, filing cabinet and bags of rubbish in November - paid TDH £40.

8. Mats - 3 large new floor mats purchased for main entrance area to reduce dirt on floors at £84.66.

AOB

Karate slight change to time on Sunday – now 11-12 rather than 10:45 to 11:45.

Is there to be an increase in fees? Not at the moment although this should be discussed at a future meeting.

Christmas tree light switch on event was very successful – thanks to all the volunteers who helped on the night. Over £350 was donated to EBI Unites.

Warm hub – R Dukes has reached out to a local organisation to see if they would be interested in using the Community Centre as a “warm space”. There has been no response received so far.

S Arrol had received a gift from the Ladies badminton club as a thank you for cleaning the kitchen oven before Christmas. This had allowed the ladies to make use of the oven for their Christmas meal. Discussion about whether we should now get the oven cleaned professionally or should we consider whether we want to consider upgrading the kitchen.

Mention was also made about whether we consider upgrading the changing rooms.

Several items brought up under AOB would benefit from further discussion when there are more committee members present. Items to include in future meetings: Review of fees, Kitchen upgrade, Changing rooms upgrade.

Date of Next Meeting: Monday 20th February at 8pm.

(S Arrol to take minutes as L Smith on holiday)