

## Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 20<sup>th</sup> March 2023.

**Welcome:** L Hutchinson thanked those attending and to S Arrol for taking the minutes. She said A Russell was taking part in the meeting by Whatsapp and she set up her phone on the table to let her view those around the table.

**Present:** L Hutchinson, S Arrol, M Norton, W Scott, R Dukes, F Gunn, P Prior, E Waters, B O'Shea, A Russell (online).

**Apologies:** L Smith, E Stevenson, G Irvine, I Smeaton, J Johnston.

Minutes of Last Meeting: Minutes of the February meeting had been distributed and were proposed by W Scott and seconded by M Norton.

**Correspondence:** Updated notice of councillors' details received and is now on noticeboard.

**Treasurer's Report:** No report. Alexanders' account received and to be paid. L Hutchinson will send cheque. P Prior enquired about online transactions and stated this should now be possible. He stated that we should put some money in an interest earning account sooner rather than later.

**Letting:** The letting convenor has received requests for the following lets –

Sun 4th June 5<sup>th</sup> birthday party 1 – 5 pm

Sat 29<sup>th</sup> July Party tbc

Both lets approved.

She stated cover to be confirmed for Sunday 26<sup>th</sup> March 1 – 3 pm for Sound Bath – S Arrol will cover this. Blood Transfusion Service – B O'Shea will open up for them, L Hutchinson will close the centre at finish. P Prior will set up the cones in the car park.

Cycle race and a sound bath let both on 30<sup>th</sup> April – cover to be arranged at our next meeting.

F Gunn requested a one hour extension to Karate let either on 2<sup>nd</sup> or 9<sup>th</sup> April – agreed, both dates available, Karate to confirm preference.

### Property:

1. Lighting - the lights were staying on during daytime but now Alexander's have disabled the timing sensor so the external lights all around the building and over the car park are on light sensors only so they will stay on when it is dark (for extra security). This saves changing light timing with seasons.

2. Hand driers in toilets - now adjusted by Alexander's to waist height for ease of use (and save using blue paper rolls!). Invoice of £466.36 incl VAT for work agreed passed for payment.

3. External tap - G Woods (Paisley plumber) located best position on road side near mains water pipe. This was agreed with Bonnie Bishopton. Will include locked casing for security and weather protection. Council Estates have not yet given agreement to proceed and may insist on doing the work.

4. Possible upgrade to kitchen and changing rooms - await Council Estates agreement to proceed and then will get agreed spec for both and quotations. Estates may insist on doing the work.

5. Back garden - quote received from TDH for 3m x 3m slabbed area where old hut was sited at £500.00, turf nearby area of 3m x 3m at £380.00, edge paths at £160.00, power wash all slabs around centre £250.00. Total cost £1,190.00 incl VAT. If the committee agrees the work will be done at the end of April.

6. Interest earning account for non profit organisations like ours can earn 1.7-3% from such as <https://www.charitybank.org/ethical-savings/charities-trusts#savings-products>

7. Book donation table in reception - seems to work well and £35 plus collected.

8. WhatsApp group for committee members - now set up with Paul and Lynne H as joint admin but 1 committee member has not yet agreed to participate. There is still a separate WhatsApp group for the 5 office bearers.

R Dukes commented that the light outside front door, within shutter space had been left on more than once. S Arrol commented that two taps had been left running fully on today. Heaters in hall and foyer regularly left switched off. L Hutchinson will email hall users and remind them about checking lights off/heaters switched on/office door closed/securing building.

**AOCB:** Following on from last month's discussion on defibrillator training, R Dukes offered to contact a company who may be willing to provide this. Agreed. He commented that he had found the Christmas tree still lying on the stage, in bits. He has reassembled it to check complete and asked for it to be stored.

E Waters asked about Councillor surgery visits on Mondays and A Russell confirmed he attends on the 3<sup>rd</sup> Monday of the month.

B O'Shea asked about a let which had been declined which was to be for fundraising purposes. A Russell stated that only one let per day was approved as it is difficult to get volunteers to cover. B O'Shea asked the committee to reconsider on this occasion as she herself will attend and cover both. Committee discussed this and agreed that due to her being there for both, would approve a second let.

P Prior asked committee if the website needs tailored? He can get suggestions for us to consider. Agreed contacts need updating. A Russell will look at group contacts list. B O'Shea suggested there be a link to the Google calendar and also for application forms. Discussion took place about generally updating/facilitating letting procedures. F Gunn asked for groups to submit photos to update website.

**Date of Next Meeting:** Monday 17<sup>th</sup> April at 8 pm. (Post meeting note: changed to 24<sup>th</sup> April 2023)