

## Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 15<sup>th</sup> May 2023.

**Welcome:** L Hutchinson welcomed everyone to the meeting.

**Present:** L Hutchinson, S Arrol, M Norton, R Dukes, F Gunn, P Prior, L Smith, B O'Shea, A Russell.

**Apologies:** I Smeaton, G Irvine, W Scott, J Johnstone, E Stevenson.

**Minutes of Last Meeting:** Minutes of the April meeting had been distributed and were proposed by L Hutchinson and seconded by R Dukes.

**Correspondence:** James McLaren had been in touch regarding the damaged wall on main road outside the centre. Council are in process of claiming damages from the person who caused the damage so wall is not repaired yet.

**Treasurer's Report:** No report available.

E Stevenson had indicated that she wishes to step down from the Treasurer role. Once a new Treasurer is in place changes will be required to the online account access and signatories on the bank account.

Use of Hallmaster booking system and possible use of Quickbooks was discussed. A demo of Hallmaster is arranged for Tuesday 16<sup>th</sup> May via zoom at 6:30pm; several committee members will attend. A free 3-month trial of Hallmaster may be available.

There was also some discussion about charging rates for community and non-community groups.

### Letting:

Requests for lets:

Sunday 25 <sup>th</sup> Jun	1-3pm	Sound Bath
Sat 1 <sup>st</sup> July	1-7pm	Child birthday party
Friday 28 <sup>th</sup> July	12-4:30	Youth Voice Roadshow
28 <sup>th</sup> /29 <sup>th</sup> Jul		Rainbow sleepover – date to be confirmed

All of above lets approved.

### Cover for lets

Sun 28 <sup>th</sup> May	1-3pm	Sound Bath	M Norton
3 <sup>rd</sup> Jun		Function	S Arrol

4<sup>th</sup> Jun            1-5pm Child Birthday party    BO'S to lock up

**Bishopton Week events**

Sat 10<sup>th</sup>            Big Vern concert            L Hutchinson

Sun 11<sup>th</sup>            Fun run/chess                Karate/L Hutchinson

Sun 25<sup>th</sup> Jun    Sound bath                    S Arrol

**Property Report:**

1. Purchased 2 toilet seats (one as a spare) and fitted one in ladies toilet.
2. Outside tap to be fitted this Wednesday at nursery road side at agreed cost by CGC the Council contractor.
3. Garden and paths work - no date yet so will chase TDH once external tap fitted as this will be needed to water new grass and for jet washing paths.
4. Repairs to 4 chairs made - just screws missing so even I could do it!
5. Hallmaster software demo on Zoom on Tuesday 16<sup>th</sup> to be attended by 5 of us. Will discuss after demo as the intention is to simplify and cut down volunteer admin time on lettings and accounts. Hallmaster offer a 3 month free trial.
6. Hatch bolts in kitchen - Andrew Millar joiner has seen this and will aim to fix in the next week.
7. Birds nesting in main hall high up in vent. They are getting in through a hole in corner of roof wall. Intention is to block hole in late summer when the birds have gone.

**AOCB:**

Whatsapp – try not to send messages too early in morning or too late at night.

Next year (2024) will be the 50<sup>th</sup> anniversary of the Community Centre. Consider a celebration event – would need to start planning sooner rather than later. Centre originally opened in November 1974)

R Dukes updated on debrillator training – waiting on Heart start to respond regarding dates provided.

Think about date for Christmas light switch on? (Post meeting note: R Dukes contacted the Council. Date for switch on will be Wednesday 29<sup>th</sup> Nov 2023)

Several members gave their apologies for the AGM on 12<sup>th</sup> June: S Arrol, P Prior, A Russell.

Everyone was encouraged to bring along friends/family to the AGM. We require at least 12 to be quorate.

L Smith will arrange for poster advertising AGM date to be displayed at Community Centre, Library and Woody's. L Hutchinson will email regular lets to encourage them to attend the AGM.

**Date of Next Meetings:**

Monday 12<sup>th</sup> June at 8pm - AGM meeting