

Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 28th May 2024 (following AGM)

1. Welcome: L Hutchinson welcomed everyone to the meeting.

Present: L Hutchinson, L Smith, E Stevenson, E Hastie, P Prior, B O'Shea, R Dukes, W Scott, S Arrol, M Norton, J Johnston

Apologies: F Gunn, G Irvine, A Barr

2. Minutes of Last Meeting: Minutes of the April meeting had been distributed and were proposed by W Scott and seconded by E Stevenson

3. Correspondence: None

4. Treasurer's Report:

Bank balance: £37840.10 (includes £20349.04 from 6 month investment account)

Income £668.00

Expenses £1579.00

£50,000 investment account ongoing.

£20,000 investment matured and £20349.04 paid into current account. Interest of £349.04 generated.

Proposed to invest £20,000 into a new investment account for 16 months which has an interest rate of 5%. Committee agreed.

Implementation of Xero to progress and to be linked up to Hallmaster booking system so that invoices, payments etc will all be carried out automatically thus reducing work for Letting Convener and Treasurer. Regular lets to have 14-30 days to pay invoices; one-off lets to provide upfront payment.

Need for a dedicated laptop to manage online banking. E Hastie to go ahead and source a suitable laptop.

5. Letting:

All regular lets have been submitting their dates for next year via the Hallmaster system.

Dancedreams were having some issues with booking their dates and help was being provided by L Hutchinson to support their use of Hallmaster.

NOTE: All regular lets are invoiced monthly via Hallmaster and lets should arrange to pay in a timely manner otherwise reminders will be sent out.

Slimming World have changed their times.

Two new regular lets starting in September:

1st Bishopton Brownies – Thursdays 6:30-8.00pm

Football coaching (ages 3-7years) Tuesday 3.20-17:40pm

New let requests

Baby massage – Monday mornings

Grace Notes – Concert Sunday 30th June 4-10pm

Grace Notes – Summer workshops (6-16 years) Fridays 9-4 on 5th, 19th, 26th July, 2nd and 9th August.

General Election – Thursday 4th July Hall usually required previous day too. Affected lets will be informed.

Sound bath – Sundays 1-3pm, 28th July, 1st September, 20th October

Yoga fundraiser event – Saturday 9th November 6pm – midnight

Arts and Crafts Fayre – Saturday 16th November 8:30am – 4pm (access required previous evening after Judo at 8pm)

One-off lets

Saturday 13th July 4-11pm Abba/Scottish dancing party

Saturday 3rd August 1-5:30pm Book Launch

Saturday 31st August 1-5:30pm 6th Birthday party

Hogmanay Ceilidh – more information received regarding this – Bishopton Primary School PTTA.

Saturday 1st March 2025 – Girlguiding Bishopton Spring Fayre

The table below lists cover for upcoming lets.

Date	Event details	Cover
June		
02/06/24	Cycle race 8-11:30	P Lengyel open, karate will close
08/06/24	6 th birthday party 1-5pm	P Lengyel open & close
16/06/24	Sound Bath 1-3pm	S Arrol to open and close.
30/06/24	Birthday party 2-4pm	L Hutchinson
July		
13/07/24	Abba/Scottish dancing party 4-11pm	L Hutchinson
14/07/24	Birthday party 12:30-4:30pm	F Gunn to open, L Hutchinson to close
Thur 18 th July 2024	Blood Transfusion 12:30-8:30pm	S Arrol to open, E Stevenson to close.
21/07/24	Cycle race 7-2pm	

28/07/24	Sound bath 1-3pm	L Hutchinson
August		
03/08/24	Book Launch 1-5:30pm	
31/08/24	6 th Birthday party 1-5:30pm	
September		
01/09/24	Sound bath 1-3pm	
21/09/24	Fundraiser – Park Mains HS pupils 6:30-11:45pm	
October		
20/10/24	Sound bath 1-3pm	
26 &27 Oct 2024	Halloween Hunt 1-9pm	
November		
09/11/24	Yoga fundraiser 6pm - midnight	No cover required
Mon 11 th Nov 2024	Blood Transfusion 12:30-8:30pm	
16/11/24	Arts and Crafts Fayre	No cover required.
30 th Nov/1 st Dec 2024	BCCA 50 th Anniversary Celebrations	
December		
31/12/24	Hogmanay party	Let to cover (Bishopton Primary PTTA)
2025		
01/03/24	GG Bishopton Spring Fayre	
Thur 6 th Mar 2025	Blood Transfusion 12:30-8:30pm	

6. Property Report provided by P Prior:

1. Door stops (10) were purchased and kept in the office drawer as needed. Cost £11.
2. Stage area woodwork - joiner Andrew Millar will repair damaged areas in the next week.
3. Renfrewshire Council have installed public Wi-Fi in the Centre - logon to "Renfrewshire Council Public Wi-Fi"
4. Website - need to update with new times/dates, new or cancelled groups and any change of contacts before start of new year.

7. BCCA 50th Anniversary

Logos designed by Brownies and Rainbows received.

Provost will attend the event on 30th November.

AOCB:

Christmas light switch on – change of date – will now be Wednesday 27th November. Usual time of 7pm for switch on.

Date of Future Meetings:

Monday 17th June