

## Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 16<sup>th</sup> December 2024

**1. Welcome:** L Hutchinson welcomed everyone to the meeting

**Present:** L Hutchinson, L Smith, S Arrol, W Scott, R Dukes, J Johnston, B O'Shea, F Gunn.

**Apologies:** E Hutchinson, E Hastie, M Norton, G Fraser, G Irvine, P Prior, E Stevenson, P Lengyel.

**2. Minutes of Last Meeting:** Minutes of the October meeting had been distributed and were proposed by W Scott and seconded by L Hutchinson.

### **3. Correspondence:**

Thank you letters for the Community Centre 50<sup>th</sup> anniversary event received from Annabel Goldie and Krystyna Heaton.

A letter was received from the Bishopton Art Group thanking the committee for the purchase of new display stands. The group had used these at a recent event and sent a cheque for £100 towards the cost of the boards.

### **4. Treasurer's Report:**

Current Account Bank balance: £22,080.92

Savings accounts with £20K and £70K

Income £1,304.75

Expenses £1,911.38 (includes costs for the 50<sup>th</sup> celebration event)

### **5. Letting:**

#### **New let requests**

1. Development Trust AGM – Sunday 26<sup>th</sup> January 4:30pm.
2. Child's birthday party 2<sup>nd</sup> Feb 1-5pm
3. Good to Go Paint - 15<sup>th</sup> Feb and 15<sup>th</sup> March 17:45-20:45

All above requests approved.

The table below lists cover for upcoming lets.

| Date                         | Event details                              | Cover                    |
|------------------------------|--------------------------------------------|--------------------------|
| January 2025                 |                                            |                          |
| Tuesdays 21/01/25 – 01/04/25 | Stage Avenue (Kids theatre group) 4:30-6pm | Regular let – issue key? |

|                                          |                                                       |                                   |
|------------------------------------------|-------------------------------------------------------|-----------------------------------|
| 15/01/25                                 | HSPC Weaning Fair Information Sessions 11:45am-2:30pm |                                   |
| 18/01/25                                 | Bishopton FC Awards 6pm-11:45pm                       | S Arrol to open, W Scott to close |
| 25/01/25                                 | Brownie Fundraiser 1-5pm                              | E Hutchinson to open/close        |
| 26/01/25                                 | Development Trust AGM 4:30pm                          | L Hutchinson to open/close        |
| February 2025                            |                                                       |                                   |
| 02/02/25                                 | Birthday party 1-5pm                                  |                                   |
| 15/02/25                                 | Good to Go Paint 17:45-20:45                          |                                   |
| 16/02/25                                 | 7 <sup>th</sup> Birthday party 1-9pm                  |                                   |
| March 2025                               |                                                       |                                   |
| 01/03/24                                 | GG Bishopton Spring Fayre                             | No cover required.                |
| Thur 6 <sup>th</sup> Mar 2025            | Blood Transfusion 12:30-8:30pm                        |                                   |
| 15/03/25                                 | Good to Go Paint 17:45-20:45                          |                                   |
| May 2025                                 |                                                       |                                   |
| 17/05/25                                 | Boutique Baby sale 1-3:30pm                           |                                   |
| June 2025                                |                                                       |                                   |
| 15/06/25                                 | School Chess Tournament 12:30-6pm                     |                                   |
| Saturday 28 <sup>th</sup> June           | BBQ Gryff Walking Club                                | P Prior to cover                  |
| Thursday 17 <sup>th</sup> July 2025      |                                                       |                                   |
| Wednesday 10 <sup>th</sup> November 2025 | Blood Transfusion 12:30-8:30pm                        |                                   |
| Thursday 5 <sup>th</sup> March 2026      | Blood Transfusion 12:30-8:30pm                        |                                   |

It was suggested that the poems currently hanging in the Committee rooms be removed before the events on 31/12/24 and 18/01/25.

## 6. Property Report provided by P Prior:

1. Once again, we had water leaks in committee rooms from the flat roof (an annual event). This leak was during heavy snowfall one weekend. Repairs to the felt roofing were done by the Council contractor but they could see no problem area. In fact, I believe the flat roof leak problems we have now and every year are down to the skylights and vents (which are boarded up in the rooms so not letting in any light) allowing water in. They need to be removed so we have an unbroken flat roof. I have asked the Council building surveyor to come along and get his views. If necessary, we could pay for this work but we would still need Council agreement as they own the building.

2. Side door keys - problems experienced by some users so 3 keys have been replaced. The keysafe code has not been changed yet as the keysafe is a backup for access if any other regular let user had a key problem. Spent £30 on 4 x spare side door keys.

## **7. Review of events (Christmas lights switch on and 50<sup>th</sup> Anniversary event)**

Christmas light switch on went very well. Good turnout from local community. Teas, coffee etc all sold out - donation boxes sent directly to Erskine. Sound not great at back of hall so will seek some advice from Erskine Arts re: microphones.

50<sup>th</sup> Anniversary event was very successful. Good feedback from attendees – everyone enjoyed.

Extra bags, keyrings and pens are in the storeroom and can be shared with groups using the community centre in the New Year.

## **8. AOCB**

Projector now available for use by community groups. Need to make groups aware and provide instructions for use. Will arrange date in the New Year for a demonstration for committee and community groups.

Cleanliness of the main hall was raised. Judo finding they are having to sweep floor on a Sunday before starting. Discussion led to recommendation that the hall is cleaned at least once per month on a Sunday morning by the external cleaner that we use after large functions.

It was agreed to add an item to January meeting to review the letting fees.

Issues raised by J Johnston regarding car parking, lighting, ramp access and supplies in the toilet (toilet paper/paper towel) were discussed.

R Dukes thanked everyone for the team effort at the Christmas tree light switch on.

It is proposed to put photos gathered for the 50<sup>th</sup> Anniversary event in photo albums. A selection of photos will also be added to the website. Hopefully information of the two recent events will appear in press releases soon. It was also suggested that a selection of photos could be displayed in the foyer of the centre.

It was mentioned that there is no photo of the current committee – something to rectify next year?

**Date of Future Meetings:** Monday 20<sup>th</sup> January, Monday 17<sup>th</sup> February, Monday 17<sup>th</sup> March 2025.

**NOTE: START TIME OF MEETING IS NOW 7:15pm**