

Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 24th February 2025

1. Welcome: L Hutchinson welcomed everyone to the meeting

Present: L Hutchinson, L Smith, W Scott, J Johnston, B O'Shea, M Norton, P Prior, G Irvine, F Gunn, S Arroll, and G Fraser.

Apologies: E Hastie, R Dukes, E Stevenson, P Lengyel, E Hutchinson.

2. Minutes of Last Meeting: Minutes of the January meeting had been distributed and were proposed by P Prior and seconded by W Scott.

3. Correspondence:

None

4. Treasurer's Report:

Current Account Bank balance: £24,046.70

Savings accounts with £20K and £70K

Income £850

Expenses £435.22

E Hastie also wanted it to be minuted that she is stepping down at the end of the year. She will get the accounts finalised and audited before handing over.

It was proposed that a further £15,000 from the current account be invested in a savings account for 6months or a year. E Hastie will be asked if she can action this.

5. Letting:

New let requests

1. 2018 Bishopton Football Club Race night – 5th April 6-11:45pm (post meeting note – time adjusted to 5:30-10:30pm) L Hutchinson will open and close.
2. Birthday party – 26th April 1-4pm
3. Birthday party – 3rd May 1:30 – 3:30pm
4. Birthday party – 25th May 1:15-4pm
5. Birthday party – 7th June 1-5:30pm
6. Birthday party – 7th September 12:30-3:45pm
7. Birthday party – 29th November 1-4pm
8. Yoga Well Being event – 4th May 12:30-5:30pm (current let)
9. Good to Go Paint request for following dates: 7th Jun, 12th July, 16th August, 13th September, 15th November. Time 6-8:45pm

10. Council – notice of Election dates for 2026/27: 7th May 2026, 6th May 2027. Hall will be required all day from 6am – 10:30pm. Also require hall to be closed the previous evening. These dates will be added to Hallmaster.

All above requests approved. Note time change for let 1 above. Finishing time for lets was discussed and it was agreed that latest finish should be 10:30pm with hall cleared by 11pm.

The table below lists cover for upcoming lets.

Date	Event details	Cover
March 2025		
01/03/24	GG Bishopton Spring Fayre	No cover required.
01/03/25	40 th birthday party	B O'Shea to open and close
Thur 6 th Mar 2025	Blood Transfusion 12:30-8:30pm	G Irvine to open. L Hutchinson to close.
15/03/25	Bishopton Art Fayre 9-4pm	No cover required
15/03/25	Good to Go Paint 17:45-20:45	No cover required
16/03/25	Child birthday party 12:45 – 3:45pm	G Fraser to open. S Arrol to close.
22/03/25	Child birthday party 1-4pm	No cover required; a current keyholder will open & close
29/03/25	Girlguiding Zumbathon Fundraiser 1.15-4.45pm	No cover required
April 2025		
05/04/25	2018 Bishopton Football Club Race night 5:30-11pm	L Hutchinson to open and close.
06/04/25	Child birthday party 1:30-4pm	
10/04/25	Grace Notes music day for kids – 9am-3pm	No cover required
26/04/25	Child birthday party 1-4pm	
May 2025		
03/05/25	Child birthday party 1:30-3:30pm	
17/05/25	Boutique Baby sale 1-3:30pm	P Lengyel to open and close.
24/05/25	Child birthday party 1-4pm	P Lengyel to open and close.
25/05/25	Child birthday party 1:15-4pm	
June 2025		
01/06/25	Cycling event 8-11.30am	Use keysafe?
07/06/25	Child birthday party 1-5:30pm	
15/06/25	Bishopton Week School Chess Tournament 12:30-6pm	L Hutchinson to cover P Lengyel to open and close.
Saturday 28 th June	BBQ Gryff Walking Club	P Prior to cover
July 2025		
Thursday 17 th July 2025	Blood Transfusion 12:30-8:30pm	
27/07/25	Cycling race 7am-2pm	Use keysafe?
November 2025		
Wednesday 10 th November 2025	Blood Transfusion 12:30-8:30pm	
29/11/25	Child birthday party 1-4pm	
Thursday 5 th March 2026	Blood Transfusion 12:30-8:30pm	

6. Property Report provided by P Prior:

1. Main hall - small areas of paint and peeling wallpaper made good by Alex MacAlpine decorator at a cost of £180. Remainder of cans of paint left in office under desk.
2. Committee room and gents toilet - replaced ceiling tiles damaged by water or vandalism by Andrew Millar joiner at labour cost of £60.
3. Fire extinguisher - plastic cable cut on one unit so not secure. Left in office so can be repaired on next Council fire extinguisher check due June 2025.
4. PAT Council electrical appliance test - next one due October 2025 and will confirm if kitchen appliances are included but I think they are included.
5. Disabled toilet red assistance cord cut and removed by unknown person so replaced at cost of £9.75 plus labour cost of fitting by Bishopton Electrician of £40.
6. Ordered 18 blue rolls for toilet and kitchen paper dispensers at £46.47.
7. Office light fitting - one has failed so Alexander's removed it to get a free replacement under 5 year Thorn warranty.
8. Committee room leak during heavy rain last week. CGC tried to locate source of leak and repair the roof but the leak from the same place recurred after heavy rain a few days later. One ceiling tile was not replaced so we can let the leak not damage further tiles.
9. Car park - potholes starting but not yet serious. Will fill these in during April once spring has started!
10. External notice board - suggested at meeting and will investigate cost and fitting to present at next meeting.
11. Main hall floor clean, varnish and repair (if needed) - will arrange this for mid 2025 with Hume Flooring.

7. AOCB

Dates for Christmas light switch on were discussed. Will request the following dates from council: either Sunday 30th, or Friday 28th or Tuesday 25th November.

L Hutchinson advised that she is going to join the Community Trust as a Director and will be stepping down as Chair of the BCCA committee. The Trust is currently recruiting new directors/members.

L Hutchinson had contacted Engage Renfrewshire to seek advice about paying an honourarium to members of the committee (specifically Letting convenor/Treasurer). Engage Renfrewshire advised against this and suggested having a recognition/reward event for committee members. They can advertise the posts for us.

Engage Renfrewshire mentioned that they use our website as a good example of communication for other community centres!

Other places where we can advertise for these committee posts are: Whatsapp users group, Bishopton and Dargavel Facebook pages, Noticeboard in centre.

An external notice board was discussed – P Prior will investigate options for this.

CCTV – It was discovered that this had been switched off and plug removed. This has now been rectified, and it is working again.

Edges off karate mats – F Gunn will check if these are required or if they can be removed.

Message to be put on the Committee Members group to share out the items from the 50th anniversary event (pens etc). These are in boxes in the store room.

Karate had identified a slippy patch in the hall on Sunday. After discussion it was thought this might have been due to resin off balloons. A balloon arch from the previous evening required balloons to be burst before removal.

Date of Future Meetings: Monday 17th March 2025, Monday 28th April.