

Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 20th January 2025

1. Welcome: L Hutchinson wished everyone a Happy New Year and welcomed them to the meeting

Present: L Hutchinson, L Smith, W Scott, J Johnston, B O'Shea, M Norton, P Prior, E Stevenson, P Lengyel, G Irvine, and F Gunn.

Apologies: E Hutchinson, E Hastie, S Arrol, R Dukes, G Fraser.

2. Minutes of Last Meeting: Minutes of the December meeting had been distributed and were proposed by W Scott and seconded by L Hutchinson with one change: change Judo to Karate in AOB section.

3. Correspondence:

None

4. Treasurer's Report:

Current Account Bank balance: £23,370.92

Savings accounts with £20K and £70K

Income £1,164

Expenses £65

5. Letting:

New let requests

1. Bishopton FC Girls Awards event – Saturday 22nd February 3-11:30pm
2. 40th birthday party 1st March 6-12pm
3. Bishopton Art Fayre – 15th March 9-4pm
4. Birthday party – 16th March 12:45-3:45pm
5. Birthday party – 22nd March – 1-4pm
6. Birthday party – 6th April 1:30-4pm
7. Grace Notes music day for kids – 10th April 9am-3pm
8. Birthday party – 24th May 1-4pm

All above requests approved.

The table below lists cover for upcoming lets.

Date	Event details	Cover
February 2025		
01/02/25	Park Mains Fundraiser 6:30-11:45pm	B O'Shea to open, L Hutchinson to close
02/02/25	Birthday party 1-5pm	P Lengyel to open, M Norton to close.
08/02/25	Guide Fundraiser event (Dog photos etc) 1-6pm	P Lengyel to open, G Irvine to close.
15/02/25	Good to Go Paint 17:45-20:45	No cover required
16/02/25	7 th Birthday party 1-9pm	G Irvine to open, L Smith to close.
22/02/25	Bishopton FC Girls Award event 3-11:30pm	L Hutchinson to open and close.
March 2025		
01/03/24	GG Bishopton Spring Fayre	No cover required.
01/03/25	40 th birthday party	B O'Shea to open and close
Thur 6 th Mar 2025	Blood Transfusion 12:30-8:30pm	
15/03/25	Bishopton Art Fayre 9-4pm	No cover required
15/03/25	Good to Go Paint 17:45-20:45	No cover required
16/03/25	Child birthday party 12:45 – 3:45pm	
22/03/25	Child birthday party 1-4pm	No cover required; a current keyholder will open & close
29/03/25	Girlguiding Zumbathon Fundraiser 1.15-4.45pm	No cover required
April 2025		
06/04/25	Child birthday party 1:30-4pm	
10/04/25	Grace Notes music day for kids – 9am-3pm	No cover required
May 2025		
17/05/25	Boutique Baby sale 1-3:30pm	P Lengyel to open and close.
24/05/25	Child birthday party 1-4pm	P Lengyel to open and close.
June 2025		
01/06/25	Cycling event 8-11.30am	Use keysafe?
15/06/25	Bishopton Week School Chess Tournament 12:30-6pm	L Hutchinson to cover P Lengyel to open and close.
Saturday 28 th June	BBQ Gryff Walking Club	P Prior to cover
July 2025		
Thursday 17 th July 2025	Blood Transfusion 12:30-8:30pm	
27/07/25	Cycling race 7am-2pm	Use keysafe?
November 2025		
Thursday 5 th March 2026	Blood Transfusion 12:30-8:30pm	

6. Property Report provided by P Prior:

1. Roof leaks - met with Council surveyor (Juan Rivera) and their contractor CGC and we agreed that this was not a simple low cost job of removing the skylights and relaying the roof felt. In fact the suspended ceiling would need to be rebuilt too so the cost would be significant (£40-50k) and could not be justified. A similar job is being done at Johnston Community Centre. It is a pity this was not done during the 2022 renovation works but that is past history. So we will have to carry on, report leaks to Camis and mop up or CGC relay roof felt and make good, replace damaged ceiling tiles , etc. I have asked our Council cleaner to let me know of any leaks she sees and their severity.
2. Committee rooms - during a private let last weekend significant damage was caused in the community centre. There were 6 x ceiling tiles in the committee rooms damaged apparently by a sharp pole which had been removed from the store room. These will all need to be replaced. In addition broken glass was left in the hall (causing a cut foot in the Monday karate class).
3. Side door keys - replacement keys have been given to 2 key holders whose keys were worn and one key given to the cleaner employed by BCCA to clean up after private let's.

7. Review of letting fees

Current letting fees are given in table below

Accommodation	Full fee	Discounted fee for Community groups
Main Hall	£10/hour	£5/hour
Committee Rooms	£8/hour	£4/hour
Kitchen	£2/hour	£1/hour
Full Hall	£20/hour	£10/hour

After discussion it was agreed that fees would remain at the current rates for 2025-2026. Fees will be reviewed again in January 2026.

8. AOCB

Badminton group had not been receiving their invoices. Reason was an incorrect email – this will be amended, and invoices will be sent out again.

J Johnston asked if Rainbow cupboard door in office could be checked as it does not fit as well as other doors. Also raised safeguarding issue when people are waiting in Foyer area to see local Councillor when Rainbows are on. Lack of parking for lets was also raised. However, as the community centre car park is a public car park there is nothing that the committee can do to stop people parking in it.

M Norton thanked those who had sold the teas/coffees etc at the Christmas lights switch on event - £228 was raised for Erskine Veterans charity.

F Gunn asked that feedback be given to cleaner regarding glass being missed after party on 18th January.

The date of next meeting was changed to 24th Feb as the 17th is a school holiday and several committee members expect to be on holiday.

Date of Future Meetings: Monday 24th February, Monday 17th March 2025.