

Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 23rd June 2025

1. Welcome: P Prior welcomed everyone to the meeting

Present: L Hutchinson, L Smith, W Scott, J Johnston, B O'Shea, P Prior, G Irvine, P Lengyel.

Apologies: S Arroll, G Fraser, E Hastie, M Norton, E Stevenson, F Gunn R Dukes.

2. Minutes of Last Meeting:

Minutes of the March meeting had been distributed and were proposed by P Prior and seconded by L Hutchinson.

3. Correspondence: None

4. Treasurer's Report:

Current account - £16,104.85

Income: £1178

Expenses: £598.87

Savings accounts: £105,000

5. Letting:

Some regular lets have requested some extra dates which were all approved (cover by current keyholders):

Rainbows – one Saturday per month from September onwards

Judo – Sun 17th Aug and Fri 19th Dec 5-10pm (party dates)

Yoga – Sun 31st Aug 1-5pm

Art Fayre - Sat 15th Nov

New let requests

1. Birthday party (1st) – Thurs 31st July 4:30-10pm
2. Birthday party (5th) Sat 2nd Aug 1-3pm
3. Little Love's market
4. S1 Drama Show Sat 6th Sep 4-8:30pm

Request 3 was declined. Other requests were approved.

Councillor McLaren surgery on Monday 21st July – will ask if he can use the keysafe.

The table below lists cover for upcoming lets.

Date	Event details	Cover
July 2025		
01/07/25	Children's music workshop 10-3pm	Cover by current keyholder
Thursday 17 th July 2025	Blood Transfusion 12:30-8:30pm	G Irvine to open. L Hutchinson to close.
27/07/25	Cycling race 7am-2pm	Use keysafe
31/07/25	Birthday party 4:30-10pm	L Hutchinson to open and close.
August 2025		
02/08/25	Birthday party 1-3pm	L Hutchinson to open and close.
September 2025		
06/09/25	S1 Drama Show 4-8:30pm	G Irvine to open and close.
Monday 10 th November 2025	Blood Transfusion 12:30-8:30pm	
29/11/25	Child birthday party 1-4pm	
Thursday 5 th March 2026	Blood Transfusion 12:30-8:30pm	

There was then a discussion regarding how to take forward one-off lets.

Options discussed included: (1) doing nothing (2) pausing one-off lets for a period of time to evaluate effect on workload for letting convenor.

It was agreed to pause one-off lets from the end of June. This will be reviewed at the BCCA October meeting.

6. Property Report provided by P Prior:

Website - this has been updated so What's On" goes to Hallmaster to show what activities and events are on at any given time. Also updated the 22 user group timetable and included the latest minutes of our BCCA meetings.

We have had comments on Centre cleaning but advised that our regular cleaner is now back from long term sick and improvements are already evident. Spare pack of toilet paper and soap will be put in the office drawer for use if needed. A deep clean may not be needed but we can review this at the next meeting.

Main Hall floor has had individual board repairs made by Hume Flooring and the annual varnish/clean of the whole floor will also be done this week (26th June).

Storage cupboard for our new projector and screen is needed for security reasons. This will be investigated. In addition, cables for connecting a user's computer to the projector will be purchased.

7. AOCB

Stage is very messy – needs to be cleared and cleaned.

Let with bouncy castle was raised. An email had been sent to the person afterwards.

Insurance company had asked question “were we registered as a charity” due to our income.

L Hutchinson and P Prior were going to an Engage Renfrewshire event in early July to gather more information and advice to find out if we should be registering as a charity and how we would go about this if necessary.

Date of Future Meetings: Tuesday 2nd Sep, Monday 20th Oct, Monday 17th Nov, Monday 15th Dec at 7:15pm