

Bishopton Community Centre Association

Minutes of EGM meeting held in the centre on Tuesday 2nd September 2025

1. Welcome: P Prior welcomed everyone to the meeting

Present: L Hutchinson, L Smith, W Scott, J Johnston, B O'Shea, P Prior, S Arroll, M Norton, F Gunn, R Dukes.

Apologies: G Irvine, P Lengyel, G Fraser, E Hastie, E Stevenson, E Hutchinson.

2. Minutes of Last Meeting:

Minutes of the June meeting had been distributed and were proposed by P Prior and seconded by L Hutchinson with one change: date of Blood Transfusion visit in November is Monday 10th not Wednesday 10th.

3. Correspondence: None

4. Changes to BCCA Constitution

M Norton raised a point that the proposed changes should have been raised at a committee meeting as per the constitution and not discussed via Whatsapp. However, the changes had been shared and the 21 days' notice of EGM given as per the constitution. The Committee agreed to go ahead and discuss the changes.

The need to review the constitution arose due to a query as to whether the BCCA should be registered as a charity and questions around the BCCA tax status. P Prior gave a brief overview of these issues and how they were addressed.

Charitable status - the BCCA insurance provider had suggested we needed to be a registered charity because our income exceeded £5500 but this is only a requirement in England and Wales not Scotland. Becoming a charity in Scotland would involve BCCA in a significant amount of extra professional fees (legal, accts, co reg) and volunteers time for no real benefit based on how we currently operate. So BCCA will remain as now an unincorporated association like many clubs and voluntary bodies.

Tax status - it was also suggested that BCCA may be liable to corporation tax on our lettings income after expenses. However, we have been advised that there is no need to register with HMRC for corporation tax as we operate for "community benefit" and are not "trading with the intention of making a profit". We will therefore continue to operate as we are and improve the community centre and its facilities where this is possible and practicable.

Changes to the Constitution – P Prior outlined the changes that had been made to the constitution:

Item 2 (i) removal of the word "each" from "each regular user"

Item 2 (v) "Maximum term in office is 3 years" removed

Item 2 (vi) changed to "Bishopton residents shall be elected at the AGM"

Item 2 (vii) removed

Item 3 (v) "Employ staff..." changed to "Engage contractors..."

Item 3 (vii) changed to "Receive income from letting charges set by the committee"

Item 4 (ii) "in local library" changed to "on BCCA website"

Item 4 (iii) "a minimum of one third of the membership of the committee" changed to "a minimum of 6 members of the committee"

Item 9 (i) removal of sentence: "No alterations shall be made which would have the effect of causing the association to cease to be recognised by the Office of the Scottish Charity Regulator as a charity"

Those present discussed the changes proposed and also raised points on some other items in the Constitution. Following the discussion a formal vote was taken. There was a unanimous decision to adopt the proposed changes. No other changes were made.

5. Treasurer's Report:

Balance £14,377.74

Income £215

Expenses £354.25

Savings accounts had £70,000, £20,000 & £15,232.73 so £105,232.73 in total.

6. Letting:

New let requests

1. Wednesday 24th Sep – H&SC partnership – 12-2:30pm
2. 18th & 19th Oct – Halloween Hunt 2-8pm both days – no cover required
3. Sunday 30th Nov - Birthday party 1-5pm
4. 20th Dec – Yoga Christmas party – 11:30-12:45pm – no cover required
5. 14th June 2026 – Chess Competition (Bishopton Week)

Request 3 was declined – clash with Christmas lights switch on. Other requests were approved.

The table below lists cover for upcoming lets.

Date	Event details	Cover
September 2025		
06/09/25	S1 Drama Show 4-8:30pm	G Irvine to open and close.
24/09/25	H&SC partnership – 12-2:30pm	W Scott to open

		L Hutchinson to close.
October 2025		
18 th & 19 th	Halloween Hunt 2-8pm	No cover required.
November 2025		
Monday 10 th November 2025	Blood Transfusion 12:30-8:30pm	
29/11/25	Child birthday party 1-4pm	
2026		
Thursday 5 th March 2026	Blood Transfusion 12:30-8:30pm	
14 th June 2026	Chess competition (Bishopton Week)	

B O'Shea commented that having no one-off lets had made a difference to her workload as letting convenor.

There had also been some general enquiries about football sessions – Wed, Sat and Sun. Further details awaited.

7. Property Report provided by P Prior:

1. Projector - extra connecting cables for user computers were purchased by Ronnie Dukes.
2. Fire door in main hall - further repair needed by Andrew Millar joiner still as door latch does not fully close, possibly because wood has warped.
3. Back garden grass cutting has been done every 2 weeks (£50 per visit) by TDH this summer and will continue until the end of September. Requested price from TDH to cut all grass around centre until end September as Council contractor leaves it untidy and with long grass in areas around paths.
4. Gutter - this split at rear of building and Council repaired it promptly.

8. AOCB

L Smith asked about heating. This will come on when temperature falls below a certain level (20 degrees).

J Johnston queried whether there was a leak in ladies by second sink. P Prior said that this had been investigated but no leak found.

Christmas lights switch on – R Dukes happy to MC again. The sub-committee (R Dukes, L Hutchinson, M Norton) will meet to organise this event.

P Prior asked for ideas to spend some of our income on making improvements to the centre for users.

Immediate ideas put forward included:

- Play equipment for garden
- Kitchen upgrade
- Shower upgrade (men's)

- New trolley
- Stage improvements
- New cupboards in storeroom

Date of Future Meetings: Monday 13th Oct, Monday 17th Nov, Monday 15th Dec at 7:15pm