

Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 19th January 2026

1. Welcome: L Hutchinson welcomed everyone to the meeting.

Present: L Hutchinson, L Smith, S Arrol, M Norton, J Johnston, W Scott, E Falconer, F Gunn, P Lengyel.

Apologies: P Prior, R Dukes, G Irvine, B O'Shea, E Hastie, E Stevenson

2. Minutes of Last Meeting:

Minutes of the December meeting proposed by S Arrol and seconded by M Norton.

3. Correspondence:

We received a letter from Erskine Veterans charity thanking us for donation of £123.24 from the Christmas lights switch -on event.

4. Treasurer's Report:

Bank balance £16,046.57

Income - £246

Expenses - £134.25

Savings £105,393.52

5. Letting:

New let requests

Two new requests:

1. Pilates for Teens Fridays 15:30-16:30 27/02/26 for 5 weeks
2. Bishopton Art and Craft Fair 16/05/26 08:30 – 16:00 (also set up previous evening)

Both requests approved.

Enquiry also received regarding before/after school care. Agreed to decline as cannot accommodate times requested.

No current lets requiring cover to be arranged.

The table below lists cover for upcoming lets.

Date	Event details	Cover
2026		
Thursday 5 th March 2026; Thursday 16 th July 2026; Wednesday 11 th November 2026; Thursday 4 th March 2027	Blood Transfusion 12:30-8:30pm	
31/05/26	Cycle race HQ 8-11am	
19/07/26	Cycle race HQ 7am – 12 noon	
14 th June 2026	Chess competition (Bishopton week)	

6. Property Report provided by P Prior:

1. Building outside - additional CCTV warning signs and 2 bike stands now installed
2. Building inside - hot water boiler fixed at last so hot water now flowing in toilets. Also there seems to be no leak so far from the flat roof but let's hope I have not spoken too soon!

7. Review of letting fees

The current fees were reviewed, and it was agreed that fees would be kept the same for the next year. The fees will be reviewed again in January 2027.

8. AOCB

It was noted that some items in the first aid kit in the office are out of date. This will be addressed.

It was proposed that we try to attract new members to the Committee prior to the AGM in May. Ideas for advertising on social media and contacting lets were suggested and will be followed up.

Several members of the Committee had attended Miss Littlejohn's funeral. It was suggested that a tree and/or friendship bench in the garden might be a nice memorial for Miss Littlejohn who was very involved with the Community Centre for many years.

P Prior to investigate fitting of an outside plug for Christmas lights. Also, additional lights for the Centre?

A light by the keysafe might be useful. Also, the code on the keysafe needs to be changed monthly to comply with insurance.

Query about timing of reconciliation of invoices – some bills on Hallmaster still in red although they have been paid? B O'Shea to advise.

Thanks to R Dukes for putting away Christmas tree and lights.

Date of Future Meetings: Mondays 16th February, 16th March, 20th April at 7:15pm