

## **Bishopton Community Centre Association**

Minutes of committee meeting held in the centre on Monday 20<sup>th</sup> April 2026

- 1. Welcome:** P Prior welcomed everyone to the meeting. A warm welcome was given to Jim Bonar who responded to advert for new committee members.

**Present:** P Prior, L Hutchinson, L Smith, S Arrol, J Johnston, B O'Shea, R Dukes, G Irvine, W Scott, P Lengyel, E Falconer, F Gunn, J Bonar.

**Apologies:** M Norton, E Hastie.

### **2. Minutes of Last Meeting:**

Minutes of the March meeting proposed by G Irvine and seconded by L Hutchinson.

### **3. Matters arising from previous meeting**

Key safe – it was agreed that the number would be changed and users notified. Going forward the number would be changed every 6 months.

An email address has been created ([Bishoptoncc.admin@gmail.com](mailto:Bishoptoncc.admin@gmail.com)) which can be added to posters etc so that anyone interested in joining committee can contact us. P Lengyel will add to the poster she has created and these will be distributed around the village and on Facebook.

There was discussion about the Facebook page, who are admins etc. This will be reviewed.

Storage of projector and screen – see property report point 10 below.

Sound system was discussed. We would need to identify cost and where it would be stored. Suggested that before going ahead we ask users if this would be of interest to them and if they would use it as we did before acquiring the projector.

### **4. Correspondence:**

Request to put a sweet vending machine in community centre. This would be declined.

Request for hall hire from a comedy group. This would be declined.

### **5. Treasurer's Report:**

Current account balance £17,492.72

Income £150

Expenses £159.93

Savings accounts £105,494.90

Accounts for 2025/26 have been finalised and sent to Gordon Russell for auditing.

## 6. Letting:

### New let requests

1. Good to Gogh Painting, Saturday 13<sup>th</sup> June 1:15-4:5pm. May clash with Bishopton week fun run. B O'Shea will check times before confirming.
2. First birthday party – 1<sup>st</sup> Oct – pending decision about one-off lets.
3. Halloween Hunt – 17<sup>th</sup>/18<sup>th</sup> October. Approved
4. Yoga – Thursday class change of time from 12-1pm to 12-1:30pm
5. Mum and baby yoga starts on Friday 12-1pm

Invoices for the last quarter (Jan-Mar 2026) will be sent out soon.

Some groups are continuing to pay monthly rather than quarterly. These groups will be contacted to ask them to move to quarterly payments.

Discussion about what should happen with one-off lets. Should temporary suspension be made permanent? It was decided that a proposal should be put to the AGM meeting. P Prior to draft proposal to stop one-off lets for AGM.

Cover for upcoming lets:

Date	Event details	Cover
2026		
Thursday 16 <sup>th</sup> July 2026; Wednesday 11 <sup>th</sup> November 2026; Thursday 4 <sup>th</sup> March 2027	Blood Transfusion 12:30-8:30pm	
31/05/26	Cycle race HQ 8-11am	
14 <sup>th</sup> June 2026	Chess competition (Bishopton week)	
19/07/26	Cycle race HQ 7am – 12 noon	
25/07/26	On Target BBQ 2-6pm	B O'Shea to open and close.

## 7. Property Report provided by P Prior

1. Main hall - damage to wall by window was caused by something hitting it and also we had peeling wallpaper by the wall heater that has all now been repaired by our decorator Alex cost £130.

2. Martyn's Law - this legislation relating to anti-terrorism comes into force over 2027/8 and applies to all UK public buildings. The Council have given us outline guidance which will be

finalised later this year but the implications for BCC are not great as we are in the bottom tier of buildings in terms of people capacity (200-799).

3. Front door handle - concerns were raised at the last meeting that even if the door is in the locked position someone could still try to force it which then causes the door to malfunction (eg stay open when try to reset it). It would be possible to fit a finger style handle instead if this became advisable (quoted cost £85 plus VAT) say under Martyn's Law but we can await Council guidance on this it was agreed.

4. Storeroom door keysafe - this was also discussed in the context of Martyn's Law as a secured internal space but once again I would suggest we await Council guidance.

5. BCCA admin email address - created [Bishoptoncc.admin@gmail.com](mailto:Bishoptoncc.admin@gmail.com). Appeal made on Facebook for volunteers to help out. Two responses received so far and being followed up. Email address is being monitored by P Prior and L Hutchinson.

6. Potholes in car park - further work needed but I will await better drier weather and stock of tarmac becoming available.

7. Understage area mainly cleared and toys, weights, etc put on stage or in the changing rooms so that mice bait/poison could be laid. Will then do a clean of the area in a month or so if bait being taken tells us we have a rodent problem. There was still some very old stuff (boxes of junk, old toys and puzzles and general rubbish) left understage which I took to recycling (4 trips!) as no one seemed to want it. It was agreed I would contact the Council to see if they offer any services to prevent rodent infestation.

8. Fire door in main hall - triggered alarm so we had a North alarm company call-out in early hours which is very annoying. The joiner was in a few months ago to repair the door so closing the door now requires a different "technique". A revised poster has been put on the fire door - please follow this and make sure both locks at top and bottom are fully engaged before you leave. It was agreed I would contact North to see if they have a call out service to avoid keyholder calls overnight to the 2 BCC keyholders (P Prior, L Hutchinson).

9. Grass cutting - TDH invoice paid for work in March total £250. TDH will continue through the season every 2 weeks at £125 per visit as they are doing a good and tidy job.

10. Cupboard for overhead projector and screen. I have found 2 cupboards with no available keys and no apparent users in the storeroom. It was agreed I would ask the joiner to open them so they can be emptied and then combined into one cupboard with new locks to secure the projector and screen - cupboard to be marked as BCCA.

11. Keysafe - code change needs to be done manually - it is quite a process. Discussed frequency but it was agreed to change in April 2026 then January 2027 then at 6 month intervals to avoid user confusion issues.

## **8. AOCB**

It has been noticed that the main floor hall is still being left in a messy condition by some groups. A reminder will be sent to hall users. Query about whether there is a Hoover available to use on floor.

Grass cutting during Pilates class has been very noisy. Will monitor and ask TDH to avoid certain times if possible.

Notice board is very messy – a tidy up will be undertaken.

Discussion about alarm call-outs and need to close the fire door at the back of the main hall properly.

**Date of Future Meetings:** AGM Monday 18<sup>th</sup> May at 7:15pm followed by brief meeting.