

Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 16th March 2026.

- 1. Welcome:** P Prior welcomed everyone to the meeting. E Brown had come along to offer help and she was greeted warmly. S Arrol had volunteered to take the minutes.

Present: P Prior, S Arrol, E Falconer, J Johnston, L Hutchinson, R Dukes, G Irvine, W Scott, E Brown.

Apologies: L Smith, P Lengyel, M Norton.

2. Minutes of Last Meeting:

Minutes of the February meeting were proposed by W Scott and seconded by G Irvine.

3. Correspondence:

P Prior intimated that he had been approached by a representative of a company who oversaw compliance with Martyn's Law, for halls with more than 200 capacity. (This was as a result of the Manchester arena bombing). He said that we would fall into the standard tier: 200 – 799 capacity. L Hutchinson has printed a factsheet from the govt website and looked into this. We have to nominate a responsible person and notify the security industry, and update any changes. They would ensure appropriate public protection is in place in respect of potential terrorism., eg. Evacuation/safe place/communication. After discussion, 4 key points were identified:

- 1) Keep key in shutter
- 2) Evacuation (like a fire drill)/invacuation/lockdown
- 3) Responsible person
- 4) Communication to users

G Irvine suggested that the first step would be to ask Renfrewshire Council for guidelines and P Prior will do this. It was agreed that chairperson and vice chair may take on responsibility for this.

4. Treasurer's Report:

Bank balance £18,154.14

Income £ 100.00

Expenses £ Nil

Savings accounts £105,455.87

5. Letting:

New let requests:

Pilates for Teens, 5 weeks wef 24th April 3.30 – 4.30

Stage Avenue, Sat 30/5 3 – 6pm and 2/6 5 – 6pm

Parent and baby Yoga, Fridays noon – 1pm wef 24/04

Requests approved.

Let request for Group Personal Training Wednesdays 1 – 2pm wef 29/04. Some concerns were raised about potential damage to floor, ie what equipment would be used in hall. B O'Shea will check this with them before can be given go ahead.

Model Bus Federation have requested dates from July onwards and letting convenor also received a request for two one off lets after June. All let applications will be reviewed as usual in May.

One off lets: Comedy Night in July – several were in favour of accomodating this, Barbara agreed to check if Judo would be on.

Request received for a birthday party later in the year. Agreed one off lets will be reviewed in May.

6. Property Report provided by P Prior:

1. Car park - various potholes filled with 100kg of tarmac bought earlier as the Council did not respond to requests. When we get a dry spell will use another 100kg to fill the worst potholes remaining.

2. Grass cutting around Centre - restarts March 16 by TDH as they did a good job last year at a reasonable cost.

3. Food trolley that was in changing room put out for disposal by TDH. Chairs moved to this area so freeing up space in the storeroom.

S Arrol suggested we move the heavy chairs to the gents changing room as only used by the breastfeeding group and would still be close by for use. This was agreed.

7. AOCB

E Falconer stated that the under stage area is getting cluttered and asked for approval to carry out a tidy up during the Easter break. She was advised to check hallmaster for free times to do this.

R Dukes had discussed sound systems with Erskine Arts and recommended we should have two speakers, also new microphones and stands. We discussed potential use/storage logistics/costs. R Dukes advised he looked at a Yamaha Sound System – Stage Pas 1KM2 and said we should look it up online, there is also the opportunity to see it in person.

J Johnston suggested that if an outside socket is to be installed that it could be sited outwith the main door and inside the shutters. She commented that with regards to Martyn's Law, the door handle be removed. For a safe space, this could be designated in the storage area if a keysafe was installed.

L Hutchinson stated that our keysafe number needs to be changed and discussion took place on security, insurance implications, communication to users, etc. P Prior will undertake to change the digits. She reiterated that P Lengyel would like a generic email address set up to enable her to print the posters for the AGM as discussed at last meeting. E Brown volunteered to try to do this. L Hutchinson stated that there are a lot of notices on the noticeboard that shouldn't be there. She has removed some and asked for everyone to keep an eye on this. She intimated that the Bishopton Week fun run has been brought forward to Saturday 13th June and we need to notify our regular Saturday lets that foyer and toilets will be used, hopefully not causing too much disruption.

Date of Future Meetings: 20th April at 7:15pm; AGM Monday 18th May