

Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 18th May 2026

1. Welcome: L Hutchinson welcomed everyone to the meeting.

Present: L Hutchinson, L Smith, S Arrol, J Johnston, B O'Shea, M Norton, G Irvine, W Scott, P Lengyel, E Falconer, F Gunn, J Bonar, E Brown, E Hutchinson.

Apologies: P Prior, E Hastie, R Dukes.

2. Minutes of Last Meeting:

Minutes of the April meeting proposed by W Scott and seconded by L Hutchinson.

3. Matters arising from previous meeting

Sound system – following on from discussions at previous meetings and AGM it was decided to go ahead with the procurement of a new sound system for the centre. This would be used at the Christmas lights switch-on and other public events. It could also be used by regular centre users.

It was suggested that we should have a list of assets held by the centre e.g. projector, sound system.

It was noted that PAT testing of assets held by the centre would be required. It was proposed that we ask if the Council would be willing to do this when they attend to carry out PAT testing at the centre.

Cleanliness of the centre was discussed and it was proposed that a deep clean be carried out quarterly, starting in the summer. B O'Shea to book a suitable date. S Arrol to create a checklist of what is required. P Prior to check with Council if cleaner has a checklist and what is covered.

It was proposed that alarm callouts be covered by a private company. This was agreed by all at the meeting.

4. Correspondence:

None

5. Treasurer's Report:

From AGM accounts balance sheet:

Current Account	£17,502.65
Savings Account	£70,000

Savings Account	£20,000
95 Day Notice Account	£15,475.89
Total Assets (year ended 31 st March)	£122,978.54

6. Letting:

Most regular lets have submitted their new dates for next year. Still awaiting dates for Singing for Wellbeing and Grace Notes. Stage Avenue are finishing up.

New let requests

1. Dargavel Football Academy who already have a let on a Wednesday have requested additional lets on Tuesdays 4:30-5:30pm and Fridays 3:45-4:45pm.
2. Yoga have requested 28th June 2-4pm for a workshop.
3. Dooleys Cycling Group - Sunday 5th July 7am-12 noon. Can use keysafe as before.
4. Parent Support Group – Tuesday 14th July (evening); with a view to finding a free space after the summer
5. Several requests for one-off party lets

Request 1-4 were approved.

Requests under 5 will be decided following the June meeting of the BCCA Committee. Several options regarding one-off lets will be discussed.

Cover for upcoming lets:

Date	Event details	Cover
2026		
Thursday 16 th July 2026; Wednesday 11 th November 2026; Thursday 4 th March 2027	Blood Transfusion 12:30-8:30pm	
31/05/26	Cycle race HQ 8-11am	Keysafe?
14 th June 2026	Chess competition (Bishopton week)	L Hutchinson to open and close.
05/07/26	Cycle race HQ 7am – 12 noon	Keysafe?
19/07/26	Cycle race HQ 7am – 12 noon	Keysafe?
25/07/26	On Target BBQ 2-6pm	B O'Shea to open and close.

7. Property Report provided by P Prior

1. Keyholder service - currently we have 2 keyholder (myself and Lynne) who respond to alarm calls ie fire or intruder/motion detector alarms. Calls are often at night and so very disruptive. Assured24 are Glasgow based keyholder response service cost £360 pa for a contract plus £60 for a call-out. They provide the same service to Cairellot and local schools. Propose that we use this for an initial year.

2. Storeroom off main hall - joiner opened 2 cupboards they can be used (no keys) and fitted bolts cost £66.
3. Grass cutting every 2 weeks - bill for April cost £250
4. Toilet paper - Council unable to supply so ordered packs at £48 as needed for voting day!
5. Mice - bait not taken and no sign of droppings so propose that the area be swept on my return wc 25 May (no need for deep clean if no mice). All equipment can then be returned and understage key back in office.

8. AOCB

Mission statement and updated objectives to be discussed at a future BCCA Committee meeting.

Options for spending money to make improvements to the centre will be discussed and taken forward after the summer. It has already been agreed at this meeting that we will go ahead with purchasing a new sound system.

Volunteers were identified to help with the chess competition on 14th June as part of Bishopton week. The Fun run will also make use of the Centre on 13th June.

It was agreed that Bishopton week can borrow some large tables from the Community Centre, 20th June.

All lets should remember to close internal fire doors within the Centre before locking up.

Breastfeeding Network Group have increased their numbers since starting – now about 16 mothers attending.

Date of Future Meetings: Monday 22nd June at 7:15pm