

Bishopton Community Centre Association

Minutes of committee meeting held in the centre on Monday 22nd June 2026

- 1. Welcome:** P Prior welcomed everyone to the meeting, including S McCall who saw our appeal for volunteers and came to offer help. S Arrol had volunteered to take the minutes this evening.

Present: P Prior, S Arrol, W Scott, E Stevenson, J Johnston, J Bonar, M Norton, B O'Shea, P Lengyel.

Apologies: L Smith, L Hutchinson, R Dukes, E Hastie.

2. Minutes of Last Meeting:

Minutes of the May meeting were proposed by M Norton and seconded by W Scott.

3. Matters Arising

- 1) P Prior will liaise with R Dukes to ascertain size of storage required for any speakers/sound system purchased.
- 2) PAT testing for the projector required – P Prior will email our council contact.
- 3) Deep clean was suggested at our last meeting, possibly on a quarterly basis – S Arrol confessed she had forgotten she was tasked with making a list for this and will now attend to this matter. It was suggested that it could be useful to have actions in bold as a reminder. The cleaner vacancy has been advertised, however we don't know when the job will be filled permanently.
- 4) S Arrol stated that she had approached two people who were initially willing to come onto committee, however both are now unavailable due to health/personal reasons.
- 5) Alarm call outs – LH and PP have been named contacts, now will be directed to OCS to respond to intruder and fire alarms.

4. Correspondence:

None

5. Treasurer's Report:

E Hastie had sent up to date figures prior to the meeting as follows:

Bank balance £7,085

Income £20,574.08

Expenses £20,329.25

Savings Accounts £125,565

6. Letting:

New let requests

Regular let requests:

1. J Johnston has requested to have Rainbows additionally on Saturdays 1 – 4pm.
2. H Yule wishes an extension to the let on 19/12 till 5pm.
3. L Barrowman, Baby Yoga would like to extend let by half an hour, ie. 12 – 1.30 pm.
4. Christmas lights switch on – M Norton said there is a provisional date of 29/11 tbc.

All requests approved.

6a. One off Lets

Extensive discussion took place regarding reviewing the current situation. There was a long debate where some committee members were in favour of continuing with no one off lets until there are more committee members available to facilitate this, and others wishing to accommodate demand for these. P Prior proposed that the pause on one off lets continue until the situation changes and review at our AGM. J Johnston proposed that a way be found to allow one off lets without burdening the letting convenor. The feasibility of this was discussed with two committee members looking up what happens in other centres on One Ren website. After further debate, S Arrol proposed that a subcommittee be formed to try to find solutions, like we have had with Christmas lights, charitable status, community contract, etc. However as no one volunteered, she withdrew her proposal.

As no practical solution was found, S Arrol read again P Prior's proposal that one off lets be paused until the situation changes and reviewed at the AGM. This was agreed by a majority of those present.

7. Property Report provided by P Prior:

1. Roof leak in office at skylight - reported to Council.
2. Council Cleaner - our regular cleaner has just been appointed (Anne) and I met her after the meeting as she comes in late evening. She mentioned the hoover was awaiting repair (should be done this week) hence the centre has not been as clean as it normally would be kept.
3. Grass cutting - 3 cuts this month total cost £375 from TDH.
4. Soap dispensers in toilets - no longer working properly as 20 years old. So 3 new dispensers ordered for men's/ladies toilets to be fitted by joiner early July at a total cost to be advised.
5. Website - this will be updated in late June so please let me know if any changes to group timetable/contacts (eg remove Pilates class). Also to add May 2026 meeting minutes and any text amendments needed covering one off lets.
6. Alarm (fire, intruder) call-outs - BCCA have signed up to use OCS who provide a similar alarm call-out service to Renfrewshire Council sites. This will mean Lynne and myself will not get called if the alarm goes off but OCS will respond instead. Cost is £360 a year fixed cost plus £46.50 for any call-out. We should have got this sorted years ago!

7. Nappy bin issue - contractor Initial Services has agreed to come in Friday mornings when BCC is open. In addition the company admin centre has my contact details if needed. There may be a requirement for a new style bin from Initial on which I am awaiting information.

8. PAT testing - will contact Council about adding the projector to annual test.

9. Sound system - contacted Ronnie to get total cost, size and spec of proposed system so we can arrange secure storage and insurance. Suggested storage will be understage or in the office depending on size.

8. AOCB

S Arrol gave P Lengyel a thank you card and voucher on behalf of all the committee. She was warmly thanked by those present for her involvement and wished all the best for the future.

P Prior suggested that both letting convenor and property convenors should be given office bearer status, at an EGM. After discussion, the committee felt this was unnecessary.

L Hutchinson had sent an email (in her capacity as Bishopton week committee member) thanking P Lengyel and G Irvine for doing teas at the Chess tournament and the committee for supporting the fun run and Bishopton day.

Date for next meetings: Monday 31st of August, Monday 19th October